



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo N0- 2571 / NKDA / Admn- 844 / 2018 (Part- III)

Date- 29.05.2019

NOTICE INVITING QUOTATION

N. I. Q . NO- 06 / NKDA / Admn of 2019

Sealed Quotations are invited by the Estate Manager- II, New Town Kolkata Development Authority from resourceful, bonafide and experienced reputed Firms / Agency preferably having experience in similar nature of works for **“Capturing of Stray Cows and Buffalos from M A R and Internal Roads of New Town, Kolkata”** including carrying the same inside the Cattle Pound maintained by NKDA located at Plot No- OPC- 24 /1 of Action Area- ID, New Town Kolkata.

The intending Quotationer will have to submit the Application to the undersigned for getting the Quotation Papers within the stipulated date and time with proven experience and Photo copies of Valid Trade License and other Documents as required.

2 SCOPE OF WORKS

1. Capturing of Stray Cows and Buffalos from M A R and Internal Roads of New Town, Kolkata including carrying the same in the Cattle Pound located at Plot No- OPC- 24 /1 of Action Area- ID, New Town Kolkata arranging own vehicle.
2. Food, water, medication as required to be arranged for Cattle during captured time.
3. Placing the captured Cows and Buffalos inside the Cattle Pound.
4. Treatment of Cows and Buffalos as required, within limit, during captured time.

3 ELIGIBILITY FOR PARTICIPATION IN N. I. Q

- I. The intending Quotationer must have experience in similar nature of works.
- II. The intending Quotationer must have Valid Trade License, GST Registration Certificate, PAN of I.T.Deptt,
- III. The Quotationer must have I. Tax & P. Tax Clearence Certificate of last financial year.

4. Earnest Money Deposit (EMD)

The Successful Quotationer shall have to deposit 2 % (**Two percent**) of Quoted Price of the total job as **Earnest Money** in the form of **Demand Draft** of any Nationalized / Scheduled Bank of India on its Kolkata Branch drawn in favour of **New Town Kolkata Development Authority** at the time of making formal Agreement.

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5 DOCUMENTS TO BE SUBMITTED FOR APPLICATION FORM

- Name of the Quotationer / Agency Office Address & M.No
- Experience Certificate in this field.
- Photo Copy of PAN Card.
- Photo Copy of Aadhar Card / Epic
- GST Registration Certificate
- Copy of I.T Clearance Certificate & P.Tax Clearance Certificate
- Copy of Valid Trade License.

6. SCHEDULE OF DATES

Last date for Submission of Application for Quotation	^{Paper} 07.06.2019 up to 2.00 P.M
Last date of Issue of Quotation Paper.	12.06.2019 up to 2.00 P.M
Last date of Submission of Quotation Paper.	13.06.2019 up to 2.00 P.M
Date of Opening of Technical Bid.	14.06.2019 at 2.30 P.M
Date of Opening of Financial Bid.	To be notified later on

7) SUBMISSION OF QUOTATION

The **Quotation** is to be submitted duly signed in a Sealed cover superscribing **Quotation for "Capturing of Stray Cows and Buffalos from Streets of New Town and carrying inside the Cattle Pound"** and to drop it into the **TENDER BOX** kept in the Chamber of Estate Manager- II, NKDA

8. SELECTION / ACCEPTANCE OF THE SUCCESSFUL QUOTATIONER

- The final Selection / acceptance of the Quotation / offer shall be made by a panel constituted by NKDA.
- The accepting Authority reserves the right to reject any or all of the Quotation /s received without assigning any reason whatsoever to the participants including the **lowest** bid /offer received.
- The Quotationer who will quote the **Lowest Rate** will be offered the Capturing of Cattle for **one year**.
- The offered rate will be valid for **01 (one) year**.

9. TERMS & CONDITIONS.

- Participating farms / Agency must have GST IN & PAN valid at least up to the date of submitting their bid. Application of such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.

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- b) Quotation should be submitted in sealed cover and superscribed with the **Name of the Work quoted for along with NIQ No - 06**
- c) The Quotationer shall furnish the postal address of his office for any communication, if necessary, and shall be deemed to have been served if it has been delivered or sent to his official address.
- d) The Rates are to be quoted both in words and figures as per schedule and perusing necessary Terms & Conditions attached herewith. The Rate Quoted should be considered as inclusive of all Taxes and Charges. No claim for any extra charge what so ever will be entertained.
- e) Letter or any other instrument submitted separately in modification of the sealed Quotation will not be entertained.
- f) Security deposit @ 8 % to be deducted from each running bill submitted by the successful Quotationer in order to meet the Security deposit 10 % of the total amount after adjusting the E.M.D @ 2 %.
- g) The Security Deposit will be refunded after defect liability period of 06 (six) months from the date of completion of the work.
- h). Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects . As no claim whatsoever will be entertained on this accounts, afterwards.
- i). The selected bidder will have to enter into an **Agreement of contract** with NKDA within **07 (seven)** days of issuance of the L.O.I.
- j) This Authority reserves the right to cancel any or, entire Tender Process without assigning any reason.
- k) The Bidder(s) are bound by the terms & conditions of N.I.Q, Instruction to Bidder(s), Scope of works etc, which forms a part and parcel of this contract
- l) Prospective Bidder(s) are advised to note carefully the eligibility criteria before submission of bids.
- m) Quotation documents are not transferable.
- n) Conditional / Incomplete Bid will not be accepted under any circumstances. In case of any conditional Bids the Earnest Money will be forfeited.
- o) Any corrigendum to this NIQ will be circulated through official website of New Town Kolkata Development Authority (www.nkdamar.org)

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p) Quotationers or their authorised representatives may be present at the time of opening of the Quotation, if so desire. The Quotationers or their authorised representatives may be permitted to put their signature on the Quotation Register or on the opening sheet of the Quotation.

 29/05/19
Estate Manager- II

New Town Kolkata Dev. Authority.

Memo No- 2571 /1(8) / NKDA/Admn- 844 / 2018 (Part- III)

Dated- 29.05 .2019

Copy forwarded for information to :-

1. The Chief Engineer, NKDA
2. The Finance Officer, NKDA
3. Administrative Officer-II
- 4 P.A to Hon'ble Chairman, NKDA
5. P.A to C.E.O, NKDA
- ✓ 6. System Manager, NKDA with request to up load in the official Website.
7. Office Notice Board.
8. Notice Board of Cattle Pound.

 29/05/19
Estate Manager - II

New Town Kolkata Development Authority.

Issued to-

Estate Manager - II
New Town Kolkata Development Authority.

SCHEDULE OF WORK

NIQ NO- 06 / NKDA / Admn of 2019

Name of Work - : Capturing of Stray Cows and Buffalos from MAR and Internal Roads of New Town, Kolkata including carrying the same in the Cattle Poun at Plot No- OPC- 24 / 1 of Action Area- ID, New Town, Kolkata for the period of 01 (one) year (110 days of Capturing.)

Sl. No	Description of Work	Qty	Rate per Cattle (Rs)	Amount Rs
1	Capturing of Stray Cows and Buffalos from MAR and Internal Roads of New Town, Kolkata including carrying the same in the Cattle Pound at Plot No- OPC- 24 / 1 of Action Area- ID, New Town, Kolkata by own Matador / Van including cost of labour with unique Apron and necessary accessories etc as and when required as per direction of the Authority (110 days of Capturing in one year)			
	Capturing Stray Cows and Buffalos	450 Estimated yearly.		
	In words (Rupees			

Date-

Full signature of the Quotationer
Seal & Contact No-

ANNEXURE

NIQ NO- 06 / NKDA / Admn of 2019

SL. NO	Name of Work	Quantity	Security Deposit (Rs)	E.M.D (Rs)	Time of Completion	Eligibility	Accepting Authority
01.	Capturing of Stray Cows and Buffalos from MAR and Internal Roads of New Town, Kolkata including carrying the same in the Cattle Pound at Plot No- OPC- 24 / 1 of Action Area- ID, New Town, Kolkata by own Matador / Van including cost of labour with unique Apron and necessary accessories etc as and when required as per direction of the Authority. (110 days of Capturing in one year.)	As per schedule.	10 % of the total amount.	2 % of total Amount. At the time of Formal Agreement	01(one) year.	Reputed Firm / Agency preferably having experience in similar nature of works.	Tender Committee, Cattle Pound.

 29/05/19
Estate Manager - II
New Town Kolkata Development Authority.